

IDENTIFICATION DETAILS

Degree:	Business Administration and Management		
Field of Knowledge:	Social and Legal Science		
Faculty/School:	Law, Business and Governance		
Course:	END-OF-DEGREE PROJECT		
Type:	Degree Project	ECTS credits:	6
Year:	4	Code:	7145
Teaching period:	Eighth semester		
Area:	End-of-degree project		
Module:	Development and practical application of knowledge gained		
Teaching type:	Classroom-based		
Language:	Spanish		
Total number of student study hours:	150		

SUBJECT DESCRIPTION

Las fases de obligado cumplimiento para la elaboración del TFG son las siguientes:

- Fase 1 (Elección del tema): redacción de un informe justificativo de la idoneidad del tema elegido y realización de una actividad de presentación y argumentación de la propuesta.
- Fase 2 (Planificación): elaboración de un plan de trabajo y de un cronograma.
- Fase 3 (Seguimiento y desarrollo): realización de diversas entregas parciales en las que se demostrará el trabajo continuado del alumno en campos diversos: investigación documental, trabajos de campo, presentación y análisis de resultados parciales, etc. Revisión y correcciones. Esta fase culminará con la presentación de un borrador completo del TFG.
- Fase 4 (Entrega final): depósito de la memoria escrita del TFG.
- Fase 5 (Defensa oral): defensa pública ante un tribunal evaluador.

SKILLS

Basic Skills

Students must have demonstrated knowledge and understanding in an area of study that is founded on general secondary education. Moreover, the area of study is typically at a level that includes certain aspects implying knowledge at the forefront of its field of study, albeit supported by advanced textbooks

Students must be able to apply their knowledge to their work or vocation in a professional manner and possess skills that can typically be demonstrated by coming up with and sustaining arguments and solving problems within their field of study

Students must have the ability to gather and interpret relevant data (usually within their field of study) in order to make judgments that include reflections on pertinent social, scientific or ethical issues

Students must be able to convey information, ideas, problems and solutions to both an expert and non-expert audience

Students must have developed the learning skills needed to undertake further study with a high degree of independence

General Skills

Ability to carry out synthetic and analytical thought.

To have developed an ability for critical and reflective thought.

To develop oral and written communication skills in a native and foreign language.

To be able to apply relevant IT knowledge to the field of study.

To be able to learn autonomously and independently.

To enjoy a creative and entrepreneurial spirit.

Specific skills

To be able to design and manage projects.

To be able to approach a subject by means of rigorous, profound and comprehensive thought.

To analyse and appreciate the key ideas and content of all manner of texts; to discover the ideas, issues and messages incorporated within them and to make critical judgments about their form and content.

To identify with the university's calling.

To develop oral and written communication skills.

To identify and understand the technical vocabulary related to various disciplines.

To be able to effectively use those tools needed for giving presentations.

To be totally familiar with the procedures and contents of university work tools: text commentary, analysis, summary and the preparation of a research project.

To appreciate the process of personal development, setting goals to be attained by means of an action plan.

To be able to put knowledge into practice.

DISTRIBUTION OF WORK TIME

CLASSROOM-BASED ACTIVITY	INDEPENDENT STUDY/OUT-OF-CLASSROOM ACTIVITY
22,50 hours	127,50 hours