

# Teaching guide

## IDENTIFICATION DETAILS

|                                      |   |               |      |
|--------------------------------------|---|---------------|------|
| Degree:                              | Business Administration and Management          |               |      |
| Field of Knowledge:                  | Social and Legal Science                        |               |      |
| Faculty/School:                      | Law, Business and Governance                    |               |      |
| Course:                              | TAX SYSTEM                                      |               |      |
| Type:                                | Basic Training                                  | ECTS credits: | 6    |
| Year:                                | 2   | Code:         | 7129 |
| Teaching period:                     | Fourth semester                                 |               |      |
| Area:                                | Law   |               |      |
| Module:                              | Business management and human development tools |               |      |
| Teaching type:                       | Classroom-based                                 |               |      |
| Language:                            | Spanish   |               |      |
| Total number of student study hours: | 150   |               |      |

## SUBJECT DESCRIPTION

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## SKILLS

### Basic Skills

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| Students must have demonstrated knowledge and understanding in an area of study that is founded on general secondary education. Moreover, the area of study is typically at a level that includes certain aspects implying knowledge at the forefront of its field of study, albeit supported by advanced textbooks |
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Students must be able to apply their knowledge to their work or vocation in a professional manner and possess skills that can typically be demonstrated by coming up with and sustaining arguments and solving problems within their field of study

Students must have the ability to gather and interpret relevant data (usually within their field of study) in order to make judgments that include reflections on pertinent social, scientific or ethical issues

Students must be able to convey information, ideas, problems and solutions to both an expert and non-expert audience

Students must have developed the learning skills needed to undertake further study with a high degree of independence

### **General Skills**

Ability to carry out synthetic and analytical thought.

To have developed the necessary skills to ensure problems are solved and goals are reached.

To seek, find and analyse diverse information from various sources.

To be able to apply relevant IT knowledge to the field of study.

### **Specific skills**

To be able to approach a subject by means of rigorous, profound and comprehensive thought.

To be able to conduct tax planning and prepare the respective tax declaration models.

To develop criteria for problem-solving and decision-making both professionally and personally.

To be able to read, analyse and easily interpret graphs, tables and texts.

To be able to manage the quantitative and computer tools that aid decision-making.

### **DISTRIBUTION OF WORK TIME**

| CLASSROOM-BASED ACTIVITY | INDEPENDENT STUDY/OUT-OF-CLASSROOM ACTIVITY |
|--------------------------|---|
| 60 hours                 | 90 hours                                    |